The Corson County Board of Commissioners met in the Commissioner Room of the Courthouse on December 5, 2023. Chairman Jacob Nehl called the meeting to order at 9:00 a.m. with Shawn Hinsz, Lucas Sutherland, Benjamin Bieber, and Darren Bauer present. Also in attendance was States Attorney Shane Penfield. All motions were approved unanimously unless indicated otherwise.

Approve Minutes

All voted in favor of a motion by Bauer, seconded by Hinsz, to approve the minutes of the regular November 7, 2023 meeting.

Agenda

All voted in favor of a motion by Hinsz, seconded by Bauer, to approve the agenda with the following addition: Grandstand Cover Quote.

Special Year End Commission Meeting

A special year end commission meeting to finalize 2023 business will be conducted on December 28th at 9:00 a.m.

Highway Report

Discussion was held on Mallard Bridge, road conditions, gravel hauling, and Road 3110 Chip/Seal Project. No action taken.

Travel Authorization

All voted in favor of a motion by Bauer, seconded by Sutherland authorizing Highway Department Employees to attend the MSHA Training in Mobridge on January 17, 2024.

Evaluations

The Commission completed the evaluation of department heads Amy Schriock, Benny Joe Schell, Dawne Donner, and Kevin Dyda.

SDSU Memorandum of Understanding

Auditor Bertolotto presented the 2024 Memorandum of Understanding between SDSU Extension and Corson County. All voted in favor of a motion by Hinsz, seconded by Bieber authorizing Chairman Nehl to sign the 2024 Memorandum of Understanding.

Insurance Claim

Auditor Bertolotto presented the insurance claim information from Claims Associates for the Weed and Pest Enclosed Trailer for the hail damage. Claims Associates estimated the trailer to be a total loss worth $7500. The County can accept the check for $7500 and they will come get the trailer or the County can keep the trailer and accept a check for $4500. Following discussion, all voted in favor of a motion by Bieber, seconded by Bauer to keep the trailer and accept the check from Claims Associates in the amount of $4500.

Carpet Cleaning Quote

Auditor Bertolotto presented a quote from Lemmon Fresh Carpet Cleaning in the amount of $3864 for cleaning carpets at the Courthouse. Following discussion, all voted in favor of a motion by Bieber, seconded by Bauer to accept the quote from Lemmon Fresh Carpet Cleaning.

Resignation

Auditor Bertolotto presented a letter of resignation from Matthew Block from his duties as Maintenance Supervisor effective November 21, 2023. All voted in favor of a motion by Bauer, seconded by Bieber to accept the resignation from Matthew Block.

County Land Bid Opening

Todd Olson appeared for the County Land Bid Opening.

Todd and Kathi Olson submitted a bid for the Mallard Dam Land in the amount of $19 per usable acre per year for five years which is a total of $2470 per year. There being no other bids, all voted in favor of a motion by Sutherland, seconded by Hinsz to accept the bid of Todd and Kathi Olson.

Wenck Cattle Company submitted a bid for the Morristown Dam Land in the amount of $19 per usable acre per year for five years which is a total of $1900 per year. There being no other bids, all voted in favor of a motion by Bauer, seconded by Hinsz to accept the bid of Wenck Cattle Company.

Deputy Auditor Position

Auditor Bertolotto informed the commission that she started advertising for the Deputy Auditor position. No action taken.

Sheriff’s Office

Sheriff Alan Dale met with the commission to discuss his budget, vehicle repairs, and new vehicle that was purchased. No action taken.

Contingency Transfer

All voted in favor of a motion by Bieber, seconded by Sutherland, to transfer $63,577 from the Commissioners Contingency budget (101-112-429) to the Sheriff’s Patrol Car budget (101-211-434).

Plat Approval

All voted in favor of a motion by Bauer, seconded by Bieber to adopt the following resolution:

“BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CORSON COUNTY, SOUTH DAKOTA, THAT THE PLAT SHOWING TOMAC TRACT 2 AND TRACT 3 IN SECTION 5-T22N-R19E OF BLACK HILLS MERIDIAN, CORSON COUNTY, SOUTH DAKOTA, HAVING BEEN EXAMINED, IS HEREBY APPROVED IN ACCORDANCE WITH THE PROVISIONS OF SDCL 11-3, AND ANY AMENDMENTS THEREOF.”

On roll call vote: Sutherland, yes; Bieber, yes; Hinsz, yes; Bauer, yes; Nehl, yes. Motion carried.

Assessor

Assessor Amy Schriock informed the commission that she would like to order a new computer. Consensus was to allow Amy to order a computer.

Grand Stand Cover Quote

4-H Secretary Dawne Donner presented a quote from Mitch Chase for building a grand stand cover over the bleachers by the 4-H building. Quote will be tabled until the December 28th Commission Meeting.

CSDED Board Appointment

Auditor Bertolotto informed the Commission that they need to appointment someone to fill Corson County’s position on the Central South Dakota Enhancement District Board. This position will require the individual to travel to Pierre to attend quarterly board meetings. The Board will ask around to see if there is anyone interested in filling the position.

Executive Session

All voted in favor of a motion by Bieber, seconded by Hinsz to enter executive session at 11:49 a.m. to discuss personnel. Chairman Nehl declared out of executive session at 12:00 p.m. No action taken.

PT Cleaning Position

Due to the resignation of the Maintenance Supervisor, consensus was to advertise for a Part Time Cleaning Person to clean the courthouse, jail, and 4-H building at $21 per hour.

Following discussion all voted in favor of a motion by Bauer, seconded by Hinsz to offer Jennifer Gehring a Part Time Emergency Cleaning Position at $21 per hour not to exceed 12 hours per week until the advertised position can be filled. Auditor Bertolotto will track the hours.

Snow Removal Position

Due to the resignation of the Maintenance Supervisor, consensus was to advertise for an On Call/As Needed Snow Removal Person at $25 per hour with a guaranteed minimum of $50.

Consensus of the Board is for Auditor Bertolotto to hire someone for day labor to shovel snow at $25 per hour with a guaranteed minimum of $50 if it snows before the On Call Position is filled.

Statement of Fees Collected Approved:

Register of Deeds, November, 2023: $1,966.06; Petty Cash: $50.00

Auditor’s Account with Treasurer

October 2023 Cash on hand: $862.88, Checks in Treasurer’s possession less than 3 days: $260,439.05, Demand Deposits: $940,347.41, Time Deposits: $4,637,575.57, Petty Cash Accounts: $2,657.00

The following bills were presented and ordered paid out of their respective funds:

Salaries of officials and employees by department:

Commission 4583.35

Auditor 6846.66

Treasurer 7758.66

States Attorney 4636.66

General Government Buildings 2466.00

Director of Equalization Wages 4073.34

Register of Deeds 5779.74

Veterans Service Officer Wages 687.50

Sheriff 24608.38

Coroner 202.44

Emergency Manager 550.00

4-H Secretary 1603.34

Road & Bridge 31943.14

E911 333.34

OASI 7111.02

South Dakota Retirement System 5692.21

Group Insurance 21178.39

The following bills were presented and ordered paid out of their respective funds:

AMERICAN SOLUTIONS 306.40 Office Supplies, AT & T MOBILITY 639.98 Monthly Cell Phone, DARREN BAUER 208.46 Weed & Pest Meeting Mileage, BEADLE'S SALES 6272.01 Vehicle Maintenance, BIEGLER EQUIPMENT, INC 107.42 Supplies, BLACK GOLD ENVIRONMENTAL 193.25 Supplies, CAPITAL ONE TRADE CREDIT 179.57 Mac's Hardware Supplies, CENTURYLINK 58.73 Monthly Utilities, CHS INC 1571.79 Propane, CITY OF MCINTOSH 249.60 Monthly Utilities, CITY OF MCLAUGHLIN 82.70 Monthly Utilities, CITY OF MOBRIDGE 1920.02 November 911 Remittance, CONNECTING POINT 120.00 Splashtop Yearly Rental, CORSON COUNTY REGISTER OF DEED 150.00 Deed Filing Fees, CRAWFORD TRUCKS & EQUIPMENT 56.10 Shop Supplies, CSDED 8277.39 2024 Membership Dues, DAKOTA OIL 7719.75 Shop Supplies, DETECTACHEM, INC 224.26 Drug Testing Supplies, DIGITAL ALLY 2246.00 5 Yr Camera Subscription Plan, EDNEY DISTRIBUTING CO INC 2166.34 Supplies, G & O PAPER SUPPLIES 425.20 Supplies, CHARLIE GLINES 2500.00 Track Hoe Rent, GTC AUTO PARTS INC 5.48 Supplies, GUARDIAN FLEET SAFETY 16596.66 23 K-9 Unit Equipment Install, HORIZON HEALTH CARE INC 422.00 Employee Physical, K & R AUTO BODY, INC. 4992.41 Labor and Repairs, KNIGHT SECURITY INC. 60.00 Network Monitoring, LINDE GAS & EQUIPMENT INC 50.85 Supplies, MID AMERICAN RESEARCH CHEMICAL 681.70 CourtHouse Supplies, MCINTOSH CO-OP 24687.96 Fuel/Gas/Supplies, MCINTOSH POSTMASTER 1480.80 Postage, MELLING & ROSELAND LAW 3150.00 November Public Defender, MOBRIDGE REGIONAL HOSPITAL 216.00 Lab Services, MOREAU GRAND ELECTRIC 159.84 Monthly Utilities, NAPA AUTO 153.58 Shop Supplies, CORSON SIOUX NEWS MESSENGER 442.15 Publishing, OAHE VETERINARY HOSPITAL 7.56 K-9 Care, PHEASANTLAND INDUSTRIES 921.39 Safety Clothing/Gear, PREMIER EQUIPMENT, LLC 61.43 Supplies, R D O EQUIPMENT COMPANY 1277.25 Supplies/Repairs, REDWOOD TOXICOLOGY 173.00 Blood Labs, REDWOOD TOXICOLOGY 33.25 Lab Services, REES COMMUNICATIONS 2200.00 Program Radios, RUNNINGS SUPPLY INC 189.14 Supplies, SANFORD HEALTH 1095.81 Prisoner Care, SCHNEIDER GEOSPATIAL, LLC 10264.00 Computer/Software Maintenance, SD ASSOC OF CO W/P SUPERVISORS 75.00 Membership Dues, SD FEDERAL PROPERTY AGENCY 3052.00 Shop Supplies, SDAAO 75.00 2024 Membership Dues, SD ASSOC OF HIGHWAY SUPT 350.00 NACE / SDACHS Dues, SD ASS'N OF COUNTY OFFICIALS 836.80 County Membership Dues 2024, SD ASS'N OF COUNTY OFFICIALS 46.00 November M & P Fund, SD PUBLIC ASSURANCE ALLIANCE 72814.85 2023-2024 Property Ins Renewal, SERVALL UNIFORM & LINEN SUPPLY 295.66 Rug Service, STATE TREASURER 46553.50 November Motor V, STREICHER'S 83.00 Supplies, T C & G WATER ASSOC, INC 25.00 Monthly Utilities, TENNANT'S AUTO CENTER & PARTS 572.43 Vehicle Maintenance, UNIFORM CENTER 338.99 Uniforms, VANGUARD APPRAISALS, INC 4575.00 Software Service Fees, WARNE CHEMICAL & EQUIPMENT CO 115.85 Water Tank, WEST RIVER COOP TELEPHONE CO. 338.42 Monthly Utilities, WEST RIVER TELECOMMUNICATIONS 179.87 Monthly Utilities, CORSON COUNTY TREASURER 93.07 Partial Payment, CORSON COUNTY TREASURER 90.80 Partial Payment, CRAWFORD TRUCKS & EQUIPMENT 718.74 Supplies, CORSON COUNTY TREASURER 5272.68 Partial Payment, CENTURYLINK 1337.63 Monthly Phone Service, CORSON COUNTY TREASURER 150.00 PARTIAL PAYMENT, CORSON COUNTY TREASURER 349.10 PARTIAL PAYMENT, CORSON COUNTY TREASURER 7130.40 PARTIAL PAYMENT, CORSON COUNTY TREASURER 59.82 PARTIAL PAYMENT, CORSON COUNTY TREASURER 4.50 PARTIAL PAYMENT, CORSON COUNTY TREASURER 2352.48 PARTIAL PAYMENT, CORSON COUNTY TREASURER 8589.86 PARTIAL PAYMENT, KELLY PRINTING SUPPLIES 560.95 Printer Ink, MASTERCARD 2221.20 Monthly Bill, MCINTOSH POSTMASTER 8.56 CERTIFIED LETTER, STOCK'S ELECTRIC SALES 32.60 Power Disconnection Labor,

Adjourn

All voted in favor of a motion by Hinsz, seconded by Nehl to adjourn at 1:35 p.m. A special meeting will be held on December 28, 2023 to finalize year-end business and the next regular commission meeting will be held January 2, 2024.

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Tammy Bertolotto, Corson County Auditor Jacob Nehl, Commission Chairman

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